

# LAYHAM PARISH COUNCIL

## Financial Report and Orders for Payment

### Balances in Accounts

20-Oct-21

|                           |                  |                                |
|---------------------------|------------------|--------------------------------|
| Community a/c             | 31,782.66        | (per statement 1 October 2021) |
| Community a/c             | 29,244.82        |                                |
| Business Saver a/c        | £8,027.28        | (per statement 1 October 2021) |
| Business Rate Tracker a/c | <u>£4,824.79</u> | (per statement 1 October 2021) |
|                           | <b>Total</b>     | <b>£42,096.89</b>              |

### Councillors are requested to authorise the following orders for payment:

| <b>Cheque No</b> | <b>Amount</b>    | <b>Payee</b>     | <b>Purpose</b>                      |
|------------------|------------------|------------------|-------------------------------------|
| 101697           | £144.00          | Plan-IT          | Laptop for SID                      |
| 101698           | £1,000.00        | Layham PCC       | Annual grant (2021-22)              |
| 101699           | £12.99           | John Curran      | Expenses - padlock for SID          |
| 101700           | £52.44           | J Cryer          | Clerk's expenses Oct                |
| 101701           | £537.78          | J Cryer          | Clerk's salary Oct                  |
| 101702           | £54.00           | SALC             | Payroll service Apr-Sept            |
| 101703           | £25.00           | SLHC             | Annual subscription                 |
| 101704           | £17.00           | RBL Poppy Appeal | Remembrance Day wreath              |
| 101705           | <u>£60.00</u>    | Layham VH        | Hire of Village Hall for interviews |
|                  | <b>£1,903.21</b> |                  |                                     |
| <b>Income</b>    |                  |                  |                                     |
| 6.9.21           | £0.20            | Barclays         | Interest - Saver a/c                |
| 6.9.21           | £0.12            | Barclays         | Interest - Tracker a/c              |
| 12.10.21         | <u>£50.00</u>    | Lunch Club       | Repayment of float                  |
|                  | <b>£50.32</b>    |                  |                                     |

### Transfer Between Accounts

#### From Business Saver to Current

#### Account movements for the last month

|                 |     |
|-----------------|-----|
| Current Account | Nil |
| BPA             | Nil |
| Tracker         | Nil |
|                 | Nil |

Layham Parish Council  
 End Of Financial Year Bank Reconciliation  
 1 April 2021 - 31 March 2022

Prepared by Jane Cryer RFO  
 Signed

|                                                                      |           |                  |
|----------------------------------------------------------------------|-----------|------------------|
| Balance per bank statement 1 October 2021<br>Community Account       | 31,782.66 |                  |
| Balance per bank statements 1 October 2021<br>Business Saver Account | 8,027.28  |                  |
| Business Rate Tracker Account                                        | 4,824.79  |                  |
|                                                                      |           | <u>44,634.73</u> |

|                                         |       |
|-----------------------------------------|-------|
| Unpresented receipts at 20 October 2021 | 50.00 |
|-----------------------------------------|-------|

Less unpresented cheques at 20 October 2021

|        |           |                 |
|--------|-----------|-----------------|
| 101694 | £427.18   |                 |
| 101695 | £35.07    |                 |
| 101696 | £222.38   |                 |
| 101697 | £144.00   |                 |
| 101698 | £1,000.00 |                 |
| 101699 | £12.99    |                 |
| 101700 | £52.44    |                 |
| 101701 | £537.78   |                 |
| 101702 | £54.00    |                 |
| 101703 | £25.00    |                 |
| 101704 | £17.00    |                 |
| 101705 | £60.00    |                 |
|        |           | <u>2,587.84</u> |

|                                   |                  |
|-----------------------------------|------------------|
| Net Bank Balances 20 October 2021 | <u>42,096.89</u> |
|-----------------------------------|------------------|

|                                        |           |
|----------------------------------------|-----------|
| Cash book opening balance 1 April 2021 | 36,316.10 |
|----------------------------------------|-----------|

|                |           |
|----------------|-----------|
| Add: Receipts  | 11,958.86 |
| Less: Expenses | 6,178.07  |

|                                   |                  |
|-----------------------------------|------------------|
| Cash Book balance 20 October 2021 | <u>42,096.89</u> |
|-----------------------------------|------------------|

**Funds held for other bodies:**

|               |                  |                  |
|---------------|------------------|------------------|
| Playing Field | 14546.61         |                  |
| Village Hall  | 4611.86          |                  |
| LLHG          | 279.97           |                  |
| Events Cttee  | 240              |                  |
|               | <u>19,678.44</u> |                  |
|               |                  | 19,678.44        |
|               |                  | <u>22,418.45</u> |