

## MEETING OF LAYHAM PARISH COUNCIL

on Wednesday 30 November 2022 at 7.30pm in the Village Hall

### AGENDA

- 22.11.1 To receive apologies for absence
- 22.11.2 To receive members' declarations of interest in any agenda item
- 22.11.3 **Public Forum**  
Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may each speak for a maximum of three minutes and may not take part in the PC meeting itself.
- 22.11.4 **Adjournment to receive written reports from outside bodies**  
22.11.4.1 Babergh DC  
22.11.4.2 Suffolk CC
- 22.11.5 To approve minutes of the meeting held on Wednesday 26 October
- 22.11.6 **Action points**  
To note matters dealt with since last meeting; note outstanding matters
- 22.11.7 **Financial matters**  
22.11.7.1 RFO's report  
22.11.7.2 To approve draft budget and precept for 2023-24  
22.11.7.3 To approve the reappointment of SALC as internal auditors for 2022-23  
22.11.7.4 To approve purchase of 13<sup>th</sup> edition of Arnold-Baker @ £137+pp  
22.11.7.5 To approve thank-you gift for team producing Hadleigh Community News
- 22.11.8 **To accept reports from Councillors and to discuss recommendations**  
22.11.8.1 Autumn tidy up
- 22.11.9 **Planning**  
22.11.9.1 DC/22/05427 - The Barn, Popes Green Lane: installation of 40 solar panels on cowshed roof  
22.11.9.2 DC/22/02865 - Bridge Barn, Cherry Orchard Farm: to note permission granted for single-storey extension and change of use of part former orchard to garden  
22.11.9.3 DC/22/04405 - Uplands House, Upper Street: to note approved conditions
- 22.11.10 **Financial Regulations**  
To approve the updated wording relating to the thresholds for Public Works Contracts (footnote to para 11.1c)
- 22.11.11 **General risk assessment**  
To approve amended risk assessment
- 22.11.12 **Litter bin for Blacksmith's Corner**  
To decide on which litter bin to purchase
- 22.11.13 **Correspondence**  
To note any correspondence, including request from MW to thank Babergh for grounds maintenance work carried out recently
- 22.11.14 **Clerk's report on urgent decisions since the last meeting**
- 22.11.15 **2023 meetings**  
To agree meeting dates

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